



Readiness for Assessment: Candidate Self-Assessment Checklist

AM2E Supplementary Unit Checklist (Experienced Worker Assessment)

For those who already hold AM2

To be completed by candidate, training provider
and employer/nominated person

Candidate Name: <hr/>
NI Number*: <hr/>
Candidate ULN (Unique Learner Number): <hr/>

*or PPS/Social Security number for candidates from Channel Islands/ROI

By the industry, for the industry



February 2021

This checklist should only be completed if you have already **passed the AM2** in the past and therefore only need to complete an **AM2E supplementary unit**.

If you **do not** already hold an AM2 certificate, you will need to take the AM2E in full and will need to complete the **AM2E Full Checklist**.

Introduction

Completing this checklist is a compulsory part of the AM2E assessment preparation. It helps all parties to thoroughly review whether an individual has the required knowledge and experience to undertake the test. If gaps are identified, additional training or experience is recommended before taking the assessment.

The checklist should be completed by the candidate, with input from their employer (or other nominated person) and training provider. If you are self-employed, you may wish to get the confirmatory signature from someone else who can confirm your work, such as a colleague you've worked with or an assessor if you belong to a Competent Persons Scheme. We recommend that you use this checklist as a working document and carefully review each section, noting where further practical experience or knowledge is required.

Supplementary Units overview

NET recognises that many of those who are completing the Experienced Worker Assessment have already gained the AM2 certificate in the past. Where this is the case, the original AM2 can count towards the AM2E and so only a supplementary unit needs to be completed.

The unit to be completed depends on when the original AM2 was passed:

- **After April 2010:** Containment and Safe Isolation supplementary unit
- **Before April 2010:** Testing and Safe Isolation supplementary unit

This checklist covers both units. You will only need to complete the relevant checklist section based on your original AM2 date.

Completing this Checklist

- 1) First, complete page 3, or pages 4 & 5, depending on whether your AM2 was gained after April 2010 (page 3) or before April 2010 (pages 4 & 5). Tick the boxes that best suit your knowledge and experience in each area.

You are unlikely to be sufficiently prepared to pass the assessment unit if you cannot confidently tick at least "Adequate" for every statement in terms of both Knowledge and Practical Experience.

- 2) Then move onto page 6 onwards to identify any areas where further knowledge or experience is needed. If there are areas of concern, an action plan should be produced to help you achieve the required standard. Declarations need to be signed by yourself, your training provider and (where relevant) your employer.
- 3) Once you are ready for assessment, the completed checklist needs to be uploaded to the NET website along with your Experienced Worker Qualification certificate and your original AM2 certificate. Visit www.netservices.org.uk/am2e-unit-application to find out more.

The completed, signed document is a compulsory gateway check to confirm readiness for assessment before the assessment can be booked. It must be submitted to NET as part of the Request for Assessment.

PRIVACY NOTICE: NET and the Assessment Centre you attend are both Data Controllers for the purposes of Data Protection Law. Where applicable they will jointly uphold your rights. Information that you include in this form is necessary for the completion of your assessment and will only be shared between the Controllers for this purpose or their professional or legal obligations. In accordance with our terms and conditions, all units of the assessment must be completed within 24 months of commencement. We are required to retain a photograph of you to enable the verification of your identity. Specifically, photographs are retained for either 6 months after you pass the assessment, or 6 months after the 24 month period has expired. Other data is kept in accordance with our data retention policy. For full details of NET's policy on Data Protection please visit www.netservices.org.uk or the website of your assigned Assessment Centre.

AM2E Unit 1: Containment and Safe Isolation

Only complete this page if you gained your AM2 after April 2010.

To demonstrate occupational competence candidates will be expected to:

	For each item please tick one box in the Knowledge section and one box in the Experience section							
	KNOWLEDGE				EXPERIENCE			
	Limited	Adequate	Extensive	Unsure	Limited	Adequate	Extensive	Unsure
Carry out safe isolation in the correct sequence on a single-phase circuit								
Carry out safe isolation in the correct sequence on a three-phase circuit								
Carry out safe isolation in the correct sequence on a three-phase installation								
Forming and install 20mm metal conduit								
Forming and installing 20mm PVC conduit								

Now move to page 6, do not complete AM2E Unit 2.

AM2E Unit 2: Testing and Safe Isolation

**Only complete this page if you gained your AM2 before April 2010.
You do not need to complete page 3.**

To demonstrate occupational competence, candidates will be expected to:

	For each item please tick one box in the Knowledge section and one box in the Experience section							
	KNOWLEDGE				EXPERIENCE			
	Limited	Adequate	Extensive	Unsure	Limited	Adequate	Extensive	Unsure
Carry out safe isolation in the correct sequence on a single-phase circuit								
Carry out safe isolation in the correct sequence on a three-phase circuit								
Carry out safe isolation in the correct sequence on a three-phase installation								
Ensure the installation is correctly isolated before commencing the inspection and test activity								
Carry out a visual inspection of the installation in accordance with BS 7671 and IET Guidance Note 3								
Complete the following tests on the installation in accordance with BS 7671 and IET Guidance Note 3:								
1 Continuity of protective conductors								
2 Continuity of ring final circuit conductors								
3 Insulation resistance								
4 Polarity								
5 Earth fault-loop impedance (EFLI)								
6 Prospective fault current (PFC)								
7 Check for phase sequence and phase rotation								
8 Functional testing								

AM2E Unit 2: Testing and Safe Isolation (*Continued*)

**Only complete this page if you gained your AM2 before April 2010.
You do not need to complete page 3.**

To demonstrate occupational competence, candidates will be expected to:

	For each item please tick one box in the Knowledge section and one box in the Experience section							
	KNOWLEDGE				EXPERIENCE			
	Limited	Adequate	Extensive	Unsure	Limited	Adequate	Extensive	Unsure
Verify that the test results obtained conform to the values required by BS 7671 and IET Guidance Note 3								
Complete an electrical installation certificate, schedule of inspections and schedule of test results using the model forms as illustrated in Appendix 6 of BS 7671								

Identifying any further knowledge or experience required

Having completed the checklist, summarise below any areas where further knowledge or experience is required before undertaking the assessment.

Knowledge

The candidate requires further knowledge in:

List items	Tick when achieved

Experience

The candidate requires further experience in:

List items	Tick when achieved

Important:

This is a formal declaration to confirm readiness of the candidate for assessment. It must only be completed when each person signing is fully satisfied that all requirements are complied with.

Training Provider Declaration of Readiness for Assessment

As the candidate's training provider, I formally confirm that the candidate has the full range of Knowledge and Skills specified within this checklist. In my opinion the candidate is able to consistently demonstrate a minimum of "adequate" in each of these areas and no further training or experience in any area is required. I confirm that all specified qualifications have been achieved and certificates submitted before assessment.

By signing below, I formally confirm that the candidate is ready to undertake the AM2E Assessment.

Training Provider Signature:

Print Name:

Date:

Candidate Declaration of Readiness for Assessment

As the candidate, I formally confirm that I believe I am consistently demonstrating a minimum of "adequate" in every area of Knowledge and Skill detailed in this checklist and that I do not require additional training or experience in any area to become occupationally competent.

By signing below, I formally confirm that I am ready to undertake the AM2E Assessment.

Candidate Signature:

Print Name:

Date:

Important:

This is a formal declaration to confirm readiness of the candidate for assessment. It must only be completed when each person signing is fully satisfied that all requirements are complied with.

Employer / Nominated Person Declaration of Readiness for Assessment

As the candidate's employer or nominated person, I am fully satisfied that they are consistently demonstrating a minimum of "adequate" in every area of Knowledge and Skill detailed in this checklist and is therefore occupationally competent. No further learning or experience in any area is required.

By signing below, I formally confirm that the candidate is ready to undertake the AM2E Assessment.

Signature:

Print Name:

Date:

Position:

Company:

Submitting this Checklist

This completed checklist needs to be uploaded to the NET website along with your Experienced Worker Qualification certificate and your original AM2 certificate.

You cannot apply for assessment until you have completed your Experienced Worker Qualification and have received the certificate.

Visit www.netservices.org.uk/am2e-unit-application to find out more.

